

What is required for ALL Residential Architectural Reviews

Please allow up to two weeks for processing.

New Homes or Additions: **TWO (2)** copies of building plans to scale, site plan, elevations, and landscaping plan. Exterior materials color chart of any/all supplies that are to be used. This includes brick, mortar, paint, stone, roofing, etc.

Fences: copy of survey with proposed fence indicated in a dark or dotted line; indicate gates, height, style and materials.

Decks: copy of survey with proposed deck indicated; with dimensions, materials, colors, if covered; how roof will tie into home, back and side elevations.

Patios: copy of survey with proposed patio indicated; with dimensions, thickness of concrete, and how it will be finished.

Screened Porch: copy of survey with proposed porch indicated; with dimensions, materials, colors, how roof will tie into home, back and side elevations.

Sunrooms: copy of survey with proposed sunroom indicated; with dimensions, materials, colors, how roof will tie into home, back and side elevations, and detailed information on windows and doors to be installed.

Landscaping: **TWO (2)** copies of landscaping plans to scale with the changes, type of plants/trees to be used and size of plant/tree. Ex: 4-inch container/ 1" – 1 ½" caliper tree. Include copy of survey indicating area/areas to be planted, existing landscaping or any existing condition that pertains to proposed work.

Removal or Replacing trees: copy of the survey or detailed location showing the trees/tree to be removed and reason. Trees need to be marked. Replacing – What type and size at time of planting.

Roof replacement or addition: Replacing-Submit color and manufacturer. Adding-Submit dimensions, color, roof pitch, copy of survey showing location, back and side elevations showing how roof will tie into home.

Play sets, swings, basketball goals, trampolines, pergolas, awnings, storage buildings, landscape borders, etc. copy of survey with the proposed location indicated. Include all details such as materials, dimensions, style, colors and if property is fenced. Picture of item would also be preferred.

Swimming Pools: copy of survey with pool indicated along with dimensions, color, type, any special features, location of pool equipment and existing or proposed fence.

Paint/Stain requests: samples with manufacturer name and number are required. Specify what is to be painted/stained. Ex: body, trim, shutters or door.

Siding Replacements/Additions: sample, color, spec sheet and picture or area where siding will be installed.

Retaining walls: copy of survey with wall indicated in a dark or bold line to scale. Include details such as type of materials, colors and all dimensions.

Driveways/walkways: copy of survey showing any changes/addition to scale, with dimensions, thickness and how it will be finished.

Door or Window Installation/Replacement: picture or specs with location, dimensions, materials, and color of trim.

Lighting: Picture with details, spec sheet, drawing or picture of location.

Lawn or Home Ornaments: picture with details, dimensions, colors, location, etc.

Satellite Dishes: include size and picture of location and letter from installer for location (if seen from road).

**When no survey is available a satellite view of the property is permissible with the indications made.

~~~~~  
Please mail this information to SMS at 211 Yeager Parkway, Pelham, AL 35124 or  
email to [ARC@SelectiveMgmt.com](mailto:ARC@SelectiveMgmt.com)

**Include all contact information such as Name, Address, Phone Numbers and E-mail address on all submittals.**